

PROFESSIONAL READINESS

DEFINITION

Professional Readiness is the ability to work well with others and display situationally and culturally appropriate demeanor and behavior. Degree graduates

will demonstrate skills important for successful transition into the work place and pursuit of further education.

FRAMING LANGUAGE

This rubric is designed to evaluate the students' knowledge and ability to demonstrate an appropriate demeanor and engage in this behavior.

GLOSSARY

The definitions that follow were developed to clarify terms and concepts used in this rubric only.

- **Evaluates:** To judge or calculate the quality, importance, amount, or value of something. (Cambridge English Dictionary)
- **Analyze:** To break down a concept into its parts and use those parts to support inferences. (TCC Faculty)
- **Describe:** To give an account in words of someone or something, including all the relevant characteristics, qualities, or events. (TCC Faculty)
- **Define:** To determine or identify the essential qualities or meaning of a concept. (Merriam-Webster Dictionary)
- **Skills:** An ability to do an activity or job well, especially because one has practiced it. (Cambridge English Dictionary)
- **Strength:** A positive quality that makes one more effective. (Cambridge English Dictionary)
- **Knowledge:** Includes facts, information, and skills acquired by a person through experience or education; the theoretical or practical understanding of a subject. (TCC Faculty)

PROFESSIONAL READINESS RUBRIC

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Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Milestones		Benchmark 1
		3	2	
<p>Preparedness</p> <p>Preparation needed for entry into a career or continuation of educational plans through classroom activities, co/ops, internships, etc.</p>	Evaluates skills, strengths, knowledge, and experiences relevant to the career or continuation of the student's educational plan in relation to targeted goals or outcomes.	Analyzes individual skills, strengths, knowledge, and experiences relevant to the student's specific career choice or continuation of the educational plan; connects them to targeted goals or outcomes.	Describes skills, strengths, knowledge, and experiences necessary to pursue opportunities for entry into a career field or the continuation of an educational plan; identifies some goals or outcomes.	Defines skills, strengths, knowledge, and experiences related to general career options or continuation of an educational plan.
<p>Professionalism</p> <p>Behaviors relevant to the workplace or in pursuit of continued education through classroom activities, co/ops, internships, etc.</p>	Evaluates individual behaviors relevant to the successful transition to workplace or continued education resulting in self-identified behavioral changes.	Analyzes personal application of individual behaviors relevant to the workplace or in pursuit of continued education but does not self-identify areas of perceived growth or change.	Describes the value of individual behaviors relevant to the workplace or in pursuit of continued education.	Defines the individual behaviors relevant to the workplace or in pursuit of an educational plan related to general career options or continuation of an educational plan.
<p>Collaboration</p> <p>The importance of working collaboratively with others to achieve a common goal in a diverse and inclusive professional or continued educational environment through classroom activities, co/ops, internships, etc.</p>	Evaluates the importance of building and maintaining collaborative relationships and self-identifies areas of perceived growth or change.	Analyzes personal responsibility in building relationships for collaborative outcomes whether transitioning into the student's intended career or continued education but does not self-identify areas of perceived growth or change.	Describes methods of collaborative endeavors important in building relationships in the workplace or continued education.	Defines necessary skills and/or best practices for collaborating with others in the workplace or in pursuit of continued education related to general career options or continuation of an educational plan.